

## **Minutes of Departmental Forum Meeting, 12 June 2019**

**Participants:** Niels Haldrup, Sune Lauth Gadegaard, Jan Bentzen, Trine Munk-Olsen, Karin Vinding, Astrid Würtz Rasmussen, Kristoffer Pons Bertelsen, Martin Møller Andreasen, Charlotte Sparrevohn, Benjamin Liengard, Karina Skovvang Christensen (deputy)

**Student members:** Katrine Studsgaard Albrektsen,

**Excused:** Nicolaj Mühlbach, Gustav Corty Dam, Anders Clausen, Jonas Nygaard Eriksen

**Moderator:** Sune Lauth Gadegaard. Note taker: Anne la Cour

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### **1. Approval of the agenda:**

The agenda was approved.

### **2. Approval of minutes from last meeting (5 April 2019):**

The minutes were approved.

### **3. Information from HoD:**

- The HoD gave a brief status of the management situation at the department.
- The HoD informed that the new procedure for course coordination is now in place and in effect from 1 June. New teaching coordinators have been appointed and it is expected that regular rotation in this role will take place. It is the responsibility of the HoS to allocate TPU credits to the coordinators based on the division of tasks. Also, in addition, coordinators will receive a duty allowance. The HoD will communicate more details via HoD newsletter next week.
- As informed at an earlier meeting, an adjustment of the department's current norm system is on the management agenda in the autumn. Furthermore, the HoD informed that old balances prior to 2012 (before AU/ASB merger) will be cleared and current balances in the Vipomatic system will be transferred to the new system.
- Lastly, the HoD mentioned that a department meeting is scheduled in the beginning of September to give a status of the department, ongoing activities and plans.

### **4. WPA 2019 follow-up**

DF members were encouraged to share main points from section dialogue meetings regarding the workplace assessment that was carried out in the spring. The HoD informed that a department action plan should be ready by August and it is important to identify which issues are to be addressed. A number of focus areas were mentioned. Stress (especially among junior faculty) and dissatisfaction with teaching schedules and exam planning. The HoD noted that the management group takes these concerns very seriously and will focus on addressing these issues in connection with the WPA follow-up process. It was also mentioned that many NCRS section members are affected by the lack of certainty about the future as many of the NCRS positions are funded by external grants.

## **5. Freedom of Research at AU**

The HoD asked DF members for comments on a number of documents concerning the freedom of research at AU. In response to the findings of a survey of the state of research freedom at AU, which took place in the autumn 2018, the university has initiated a number of proposals in order to ensure freedom of research at AU. A few comments were made concerning the question of data processing and storing of data. Trine Munk-Olsen and colleagues from NCRR were asked to consider whether there might be any areas within the field of data handling that need clarification.

## **6. Employee recognition**

As mentioned at an earlier meeting, the HoD restated the aspect of employee recognition and called upon DF members to form a working group that can formulate different suggestions for how to implement employee recognition at the department. The HoD stressed that all academic staff levels as well as representatives from the administrative personnel should be represented in the working group.

## **7. Information from student members**

Katrine Studsgaard Albrektsen thanked the HoD for participating at the Golden Pointer award ceremony. Subsequently, there was a brief discussion about the process of nomination and selection of the winner.

## **8. AOB**