

## Department of Economics and Business

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### Financial support for study trips

If you are going on a study trip abroad or in Denmark, you may apply for financial support from the Department of Economics and Business.

Applications may be sent throughout the year, and grants are given on the basis of an assessment of the required contents of the application (see below) and if funding for the particular purpose of the trip is available.

The grants are intended for study trips for groups of students with the purpose of getting new perspectives on their studies, e.g. by visiting companies or other universities. It is not possible to apply for funding in connection with trips related to the writing of a Master's thesis.

The study trip must be a natural part of the teaching, or alternatively enhance internationalization and cooperation across the borders.

#### **Application**

The application must include the following information:

- The purpose of the trip and in what way it is relevant for the study
- Programme for the study trip
- Number of students participating in the study trip and list of participants
- Budget for the study trip
- Letter of recommendation from the course coordinator, lecturer or similar
- Name of the leader of the trip, if any
- Separate budget for the leader of the trip, if any

#### **The application must be sent to:**

Department of Economics and Business

Fuglesangs Allé 4

8210 Aarhus V

Att.: Thomas Stephansen ([tstephansen@econ.au.dk](mailto:tstephansen@econ.au.dk)).

After the study trip a short report describing the contents and output of the trip must be sent to Head of Studies Kristina Risom Jespersen ([kjespersen@econ.au.dk](mailto:kjespersen@econ.au.dk)).

Only applications sent to us prior to the trip will be processed. Applications sent after the trip will be rejected without further investigation.

You may apply no earlier than 4 months before the starting date of the study trip.

#### **Financial support**

Financial support is allocated as follows:

Overseas: DKK 800 per student  
Europe: DKK 400 per student  
Sjælland: DKK 200 per student  
Rest of Denmark: based on individual assessment

You may also apply for financial support to cover the travel and living expenses of one trip leader. The trip leader must be an employee at the University of Aarhus.