

Minutes of Departmental Forum Meeting, 1 November 2018

Participants: Niels Haldrup, Sune Lauth Gadegaard, Jan Bentzen, Jonas Nygaard Eriksen, Trine Munk-Olesen, Karin Vinding, Benjamin Lienggaard, Kasper Selmar Pedersen, Gustav Corty Dam, Anders Clausen, Astrid Würtz Rasmussen

Excused: Martin Møller Andreassen, Charlotte Sparrevohn, Nicolaj Mühlbach

Moderator: Sune Lauth Gadegaard. **Note taker:** Mette Vad Andersen

Agenda:

- **Approval of the agenda**

The agenda was approved.

- **Approval of minutes from last meeting**

The minutes were approved.

- Follow-up regarding the scheduling of teaching and exams: The basic teaching principles are not up for discussion at the moment, but during a faculty management meeting in November the implementation of the principles at the single departments will be discussed and compared across departments at Aarhus BSS.

Budget

The budget for 2019 predicts a deficit of approximately 7 mio DKK. The Dean approved the deficit, but improvements are expected the coming years. Part of the deficit stems from the new economy model for resource allocation, but a significant increase in external funding, increased office space amongst other things will contribute to the deficit.

Also, as regards the 2019 budget, the following priorities have been made:

- Hiring: about 3-4 new members of staff (a mix of professors, associate professors, lecturers) have been included in the budget plus those who are externally funded.
- Plans to disburse accrued holiday pay for the special holidays (the 6th week of vacation).
- Maintenance: Payroll costs will be given priority over reconstruction and building activities. The plans for reconstructions have consequently been put on hold until we have the ØR 1, 2019.
- Danish language courses
- Research infrastructure (a national program). Host co-funding to DRDS approximately 1.2 mio DKK.

- **Hotel Opus in Horsens**

It is important that expectations be matched prior to the residential meeting at the Hotel Opus in Horsens.

- a. As regards the norm system: This is merely the beginning of the process, and we are not presenting a complete, new system. The HoD wants to initiate a discussion to provide input for the further work.

b. Course coordination: There will be a concrete schedule for the future coordination of courses within the department accounting for the education portfolio offered by the department. The main innovation is that the section heads will be given more responsibility in connection with course allocation which as an additional payoff will further improve the overview in connection with recruitment plans amongst other things.

- **Update // Students**

The student representatives brought some of the issues from the students raised at the Annual Complaint Day held by the students:

- Need for (many) more study places.
- Course coordination: The students would like to have a say as to which courses should be offered. A suggestion could be to create Study Panels made up of faculty and students to discuss the present range of courses, wanted courses etc.
- The administration seems to lack resources to be able to support the students properly. Especially with regard to updating homepages and keeping general information up to date.

- **AOB**

Next meeting will be held on Tuesday, 4 December 2018, from 14-15.