

Minutes of Departmental Forum Meeting, 19.04.2013

Participants: Allan Würtz, Casper Worm Hansen, Finn Schøler, Rainer Lueg, Valdemar Smith, Lars Relund Nielsen, Stine Ludvig Bech, Morten Kræggpøth, Lene Gilje Justesen, Karin Vinding, Philip Andersen (deputy for student members)

Apologies received from : Peter Løchte Jørgensen, Malene Thygesen, Christoffer Strandby, Anders Nye-gaard Jepsen, Maren Grønæs Birkeland, Bibiana Paluszewska

Moderator: Lars Relund Nielsen. Notetaker: Margit Sommer

1. **Approval of the agenda**

Approved

2. **Approval of minutes from last meeting**

Approved.

3. **Discussion and decision of Department Forum rule**

The suggested Departmental Forum rules were approved with the change that PhD-students are elected for a 1 year period. The Department Forum rules can be found on the intranet

4. **Follow up on Workplace Assessment "APV"**

The Local Cooperation (LSU) has set up a plan to follow up on the "APV". The plan will be public next week.

Friday bar (first Friday every month) for department member has been established - sponsored by The Tuborg Centre.

A couple of department members are searching the market for football tables and will give us a suggestion of what to buy.

5. **Discussion on process to develop Department strategy**

Must be consistent with Strategy of School of Business and Social Sciences 2012-17

- Ideas for actions
- Specification for an implementation of actions

Due to the broad range of topics at the Department, it could be useful to do much of the work at Section level for VIP, and in the TAP group.

Point 4: If the quality of teaching should be improved, the class rooms and other facilities should be improved as well.

The Dean has started an analysis of the equipment of the class rooms.

It was discussed the pressure that the department must move towards a higher degree of research based teaching, that is, the fraction of part-time lecturers should decline over the years.

Discussion of the value of ranking list of journals.

Process from here: For VIPs the discussion will continue in the Sections, and for TAPs in the TAP group.

6. Presentation of proposal for new norm system

Purpose: System to support a fair allocation of task among VIPs with teaching obligation.

Core idea: Simplicity in the specification of norms.

Condition: Delegation to Sections which should have more independence than now to solve the tasks expected to be solved in the Department.

There was a lively discussion on the proposal. It was pointed out that the current proposal seems to reduce the TPU earned compared to interim norm system for some VIPs which have compared using their teaching from 2012. The proposal seems not to support the large effort done e.g. when exams are done using a written report over one week, i.e. in the future they may be converted to written 3 hour exams. Supervision seems not to have the same priority as in the interim norm system. AW pointed out that informal allocation of tasks in teaching groups is necessary to accomplish a fair allocation. Most VIPs in the Departmental Forum are satisfied with the interim norm system and think it is quite fair. In general a norm system should support the goals we have with our teaching.

Discussion of saving/accumulating points for sabbatical semester. What happens to people's saving accounts if they leave the Department - if they have reached an age where it is not likely that they will take a sabbatical semester before retirement. AW pointed out that the sabbatical semester is voluntary and that there are going to be conditions on how to qualify

7. Information from VIP/TAP/PhD/Students

None

8. Information from Management

None

9. Misc

None